



FOUR WINDS * WESTWARD HO

ARRIVAL & DEPARTURE PROCEDURES



PO Box 140, Deer Harbor WA 98243 (360) 376-2277

The following safety procedures have been implemented to ensure that your child travels to and from camp safely. **Please sign your child in/out with the staff member in charge at your chosen meeting location.**

ARRIVALS

By Air Travel: Use [Sojourn Travel](#) to schedule individual flights to arrive between 8:30 AM and 10:30 AM. Campers on flights aside from the escorted group flights will be met at the gate by a uniformed staff member carrying a picture ID.

For escorted group flights from Los Angeles and San Francisco (Full Session only): After assembling at the designated meeting location, the chaperone will escort the campers to the plane, supervise them during the flight, and deliver them to our staff waiting at the airport. **PLEASE sign in your child with the escort.**

In Seattle: The buses will pick up campers at the SW parking lot of Woodland Park in Seattle's Wallingford neighborhood. The entrance to the parking lot is off N 50th Ave, as you head west, before passing under Aurora Ave. It is quite a large lot, and we plan to situate our buses at the far west side of the lot. The meeting time there will be 11:30 AM, and the bus will depart at 12:00 PM (noon). Check in with the staff to make sure your child has been greeted and **PLEASE sign in with the staff member in charge before you depart.**

In Anacortes: You will meet at the Cap Sante Marina (about 4 miles east from the ferry landing). Arrive at 2:00 PM for a 2:30 PM departure. **PLEASE sign in with the staff member in charge.**

At Camp: Sign in your camper with Mariah and she will help you locate your child's counselor. You may walk around camp and check out your child's living arrangements. Camp opens at **2:30 PM and you will need to depart by 3:45 PM**, when all the campers and staff will be down in camp to greet the boats.

DEPARTURES

At Four Winds: Arrive at 8:00 AM and **sign your child out with Mariah before you leave.** Please make sure you pick up all your child's luggage and belongings before you leave Camp.

In Anacortes: The boats should arrive at Cap Sante Marina between 9:00 and 9:30 AM. **Sign out your child with the staff in charge** and check that you have all your child's luggage and belongings before you depart.

In Seattle: The buses will arrive between 11:30 AM and 12:00 PM (noon) at Woodland Park's SW parking lot (see above for location details). **Sign out your child with the staff member in charge** and check that you have all of your child's luggage and belongings before you depart.

By Air Travel: Use [Sojourn Travel](#) to make reservations for flights departing between 2:00 and 4:00 PM. Campers will be checked in and taken to the departure gate by a staff chaperone who will wait until the camper has boarded the plane before leaving the gate area. If your child is flying as an unaccompanied minor, be sure that camp has the legal name, address and phone number of the person who will be meeting your camper upon arrival at the destination. You will be able to get a security pass to meet your camper at the gate. If your child is not flying as an unaccompanied minor, you will not be able to get a security pass; please make plans to meet your camper on the unsecure side of the airport.

On escorted group flights from Los Angeles or San Francisco (full session only): You will meet your camper at the baggage claim. **PLEASE sign your camper out with the escort.**

ON PLANES, BUSES, VANS AND BOATS, CAMPERS WILL:

1. WEAR SEAT BELTS, IF AVAILABLE.
2. EMPLOY THE BUDDY SYSTEM AT ALL TIMES, ESPECIALLY DURING BATHROOM VISITS.
3. NEVER LEAVE A VEHICLE WITHOUT A STAFF MEMBER PRESENT.

Your camper's safety is our greatest priority. Thank you for taking the responsibility for checking in and out with us as you arrive and depart.

PLEASE NOTE: STAFF MEMBERS WILL VERIFY THAT THE PERSON PICKING UP IS INDEED THE CAMPER'S PARENT BY ASKING THE CAMPER. IF SOMEONE OTHER THAN THE PARENT OR LEGAL GUARDIAN IS PICKING UP A CHILD FROM CAMP, PLEASE NOTIFY THE OFFICE IN WRITING. IF CHANGES NEED TO OCCUR AT THE LAST MINUTE LET US KNOW BY FAX OR EMAIL. **PLEASE SIGN YOUR CHILD OUT WITH STAFF BEFORE YOU LEAVE YOUR MEETING LOCATION.**